

The Hague, 25 May 2013

Dear Colleagues,

This is to confirm that our first annual members' meeting will take place in Brussels on Thursday and Friday, 6th and 7th June, as previously announced in earlier newsletters.

The event will be held in the Husa President Park Hotel (four stars) at Boulevard du Roi Albert II, a central location. It is five minutes' walk from Gare du Nord, which is convenient for those of you who will fly, as this is on the railway line from the airport.

For more information about the hotel and how to get there please refer to its website at <http://www.husapresidentpark.com/default-en.html>

We have reserved a limited number of bedrooms at the special rate of €130 a night, inclusive of breakfast and taxes. If you would like to stay in this hotel please let me know as soon as possible. Please see form below.

The hotel needs to know how many rooms we want urgently, so please tell us by return of post (if possible) if you want to stay there and, if so, for how many nights. The hotel wants to know by Monday, but I assume I can hold off till Tuesday. The short notice on this is due to lengthy negotiations over prices and services with a number of venues – difficult to do from a different country!

TACU will cover the cost of lunch and dinner, with drinks, on Thursday and a buffet lunch on Friday and, of course, will cover the costs of the meeting room along with the morning and afternoon tea/coffee breaks. Thus, we ask you to pay for your travel, your accommodation and for any other meals you might have (e.g. dinner on Wednesday night).

Please see below the revised program/agenda, in which we have tried to incorporate as many of your suggestions and feedback as possible.

Before then, please fill in the simple form here and send it to info@ta-consultants-united.org as soon as possible:

Name:

I will attend the event in Brussels (please insert "X" after correct answer):

Yes: No:

I will arrange my own accommodation:

Please book me into the Husa President Hotel for the nights of 5th and 6th June:

Yes: No:

Please book me into the Husa President Hotel for the following other dates:

I will share a room with another person (price €150 for room) (Please specify double or twin beds):

Are you a vegetarian or do you have special dietary requirements? If so, please specify:

Please return this information immediately!!! Thank you.

We will have the results of the Advisory Board by this time and will announce them in a separate newsletter. We hope several of the new AB members will make it to Brussels!

BRUSSELS EVENT – DRAFT PROGRAM/AGENDA
THURSDAY 6th JUNE

- 09.00 – 09.30 Registration
09.30 – 09.45 Welcome and introduction by Henry Leerentveld
09.45 – 10.30 Introducing the Advisory Board (AB) members (those who are present), discussion of their roles, chaired by Stephen Dewar
10.30 – 11.00 Preparing for next session – Q & A with EC, chaired by Henry
11.00 – 11.30 Tea/coffee
11.30 – 13.00 Open forum with EuropeAid, chaired by Henry. An opportunity to raise any and all matters of concern regarding EuropeAid, FWC, PRAG, etc.
13.00 – 14.30 Lunch
14.30 – 15.45 Rogue contractors, bodysshops, under-cutting of fees by CEE experts
15.45 – 16.15 Tea/coffee
16.15 – 17.00 Setting up of Working Groups, objectives, working procedures, etc, chaired by AB members
17.00 – 17.30 Presentation by Joseph Dalby on TACU legal assistance, followed by discussion
18.00 – 19.00 Drinks (possibly with members/representatives of NEDWORC and CADE) followed by TACU dinner

FRIDAY 7th JUNE
(A) MAIN GROUP

- 09.15 – 10.00 TACU membership issues, chaired by Stephen
Membership fee;
Marketing;
Website;
Wiki;
What benefits can/should we provide for members that will not be available to non-members;
Other.
10.00 – 11.00 TACU policies and priorities for 2013/2014, plus management issues, chaired by Henry
11.00 – 11.30 Tea/coffee
11.30 – 13.00 Wrap-up session and AOB
13.00 Closing buffet lunch

(B) PARALLEL SESSION

Private one-on-one consultations with Joseph Dalby, if requested.

Thank you, as always,



Stephen Dewar